

CITY OF LAUDERHILL POLICE OFFICERS' RETIREMENT PLAN

MINUTES

February 01, 2012
2:00 P.M.

Roll Call:

Mr. David Hennessy called the meeting of the City of Lauderhill Police Officers' Retirement Plan to order at 2:13 p.m. at the City of Lauderhill Police Department, 6279 W Oakland Park Blvd., Lauderhill, FL 33313

Members Present:

David Hennessy - Chairman, Floyd Harris - Trustee and Kennie Hobbs -Trustee

Absent & Excused:

Gary Celetti - Trustee & Michael Lucas - Trustee

Others Present:

Steve Stack - Investment Manager of ICC; Shaun Malvin & Stuart Kaufman - Board Attorney of Klausner, Kaufman, Jensen & Levinson; Don Dulaney – Board Actaury of Dulaney and Company, Jeff Swanson - Performance Monitor of Southeastern Advisory, Bob Dorn - Plan Administrator, Patty Ostrander – Administrative Assistant

It should be noted that there was a quorum for the Board to have an official meeting.

Approval of Minutes:

The Board of Trustees reviewed the minutes for the January 04, 2012 meeting. Mr. Dorn asked if there were any changes required to the minutes of January 04, 2012. Mr. Hobbs made a motion to approve the minutes. Mr. Harris seconded the motion. The motion passed 3-0.

Consent Agenda: Warrant Ratification / Approval:

Warrant 209

Payment of \$450.00 to FPPTA for Kennie Hobbs to attend a Trustee School in February 2012. Motion made by Mr. Harris, seconded by Mr. Hobbs. Motion passed 3-0.

Warrant 210

Payment of \$1,247.00 to Gary Celetti for NAPO Travel Reimbursement. Motion made by Mr. Hobbs to approve pending Mr. Celetti's signature (which was received on 02-03-12), seconded by Mr. Harris. Motion passed 3-0.

Warrant 211

Payment of \$14,343.81 to ICC Capital for quarterly management fees. Motion made by Mr. Harris seconded by Mr. Hobbs. Motion passed 3-0.

Warrant 212

Payment of \$6,543.00 to Dulaney & Company for services rendered through January 2012. Motion made by Mr. Hobbs, seconded by Mr. Harris. Motion passed 3-0.

Mr. Dorn asked the Board if they were going to pay the fees for the FPPTA renewal CPPT Certification for any Board member who is up for renewal. Mr. Hobbs advised that he would make a motion for the payment of this. Mr. Hennessey seconded the motion. Motion passed 3-0. Note that no warrant was presented to the Board at this time.

Mr. Hennessy and Mr. Hobbs executed all of the aforementioned warrants.

Attorney's Report:

Mr. Kaufman advised that the legislative session is underway and updated the board on the House Bill (365) & what was being considered for the 175/185 monies.

Mr. Hennessey advised the Board that Mr. Lucas saw Mr. Moraga in a local Publix; therefore this member is not out of the country. Mr. Kaufman advised that he would pursue a civil suit against this ex member to recoup the overpayment.

Mr. Kaufman advised that Mr. Robert Epstein called him regarding an upcoming mediation. This mediation involved pension issues in which the mediation does not involve the Pension Board. It is between Mr. Epstein and the City of Lauderhill regarding the payment of the purchase of the prior service.

ICC - Investment Manager Report:

Mr. Stack, ICC indicated that as of December 31, 2011, the portfolio had a market value of \$11,477,012. The allocation at the end of the quarter based on each asset class is as follows: 4.5% in cash, 23.7% in growth equity, 46.5% in value equity and 25.3% in multi-cap equity. Investment performance by asset category is as follows: Value 13.01% vs. the benchmark of 11.85%, multi-cap 5.91% vs. the benchmark of 11.85%, growth 12.08% vs. 11.85%, which equates to a quarterly return of 10.97% vs. 11.85%.

The investment return on a year basis - Value -6.38% vs. the benchmark of 1.50%, multi-cap -8.67% vs. the benchmark of 1.50%, growth -5.30% vs. the benchmark of 1.50%, which equates to an annual return of -6.68% vs. 1.50%.

On a five year basis the total account return was -0.47% vs. the benchmark of -0.02%. Mr. Stack reviewed the top ten holdings and portfolio sector diversification.

Southeastern Advisory - Performance Monitor Report:

Mr. Swanson advised that Board that the fund is up 6.1% for the fiscal year return. He also advised that the fund is at an all time high today.

Mr. Swanson advised the total fund was valued at \$29,349,000. He indicated the total asset allocation for the portfolio as of 12-31-11 was 15.7% in absolute returns, 28.6% in Fixed Income, 36.8% in domestic equities, 14.0% in international equities, and 4.9% cash.

ICC Capital returned 11.0% for the quarter vs. 11.9% for the benchmark, placing it in the 84th percentile. ICC Capital returned 11.4% and -0.6% respectively on a three and five year basis. During that same time frame the Benchmark returns as 14.8% and 0.0% respectively.

Euro Pacific Growth returned 4.6% for the quarter vs. 3.3% for the benchmark, placing it in the 47th percentile. On a one year basis that portion of the portfolio returned -13.1% vs. -12.1% for the benchmark, placing it in the 33rd percentile. On a 3 & 5 year basis, the return was 10.4% and -0.9% vs. 7.6% and -4.7% respectively placing it in the 42nd percentile and 24th percentile.

The quarterly return for Nuveen TW Global All Cap was 1.4% vs. 3.3% for the benchmark, placing it in the 88th percentile. On a one year basis that portion of the portfolio returned -7.4% vs. -12.1% for the benchmark, placing it in the 4th percentile.

Actuary's Report:

Mr. Dulaney stated that he was hired in 2007 with a three (3) year contract. He advised that he never sought an increase in five (5) years. The current rate is \$13,500.00 for the actuarial valuation; the proposed fee is \$15,900.00. Further, the current charge for senior actuarial consulting is \$260.00 per hour; the proposed rate is \$295.00 per hour. The current rate for actuarial analyst is \$150.00 per hour; the proposed rate is \$165.00. Finally, clerical assistance is current \$70.00 per hour; the proposed rate is \$75.00 per hour. Mr. Kaufman stated that this is in the low range; further that it appears to be fair and warranted. Motion to accept Mr. Dulaney's proposal by Mr. Hobbs, seconded by Mr. Harris. Motion passed 3-0.

Plan Administrator's Report:

Mr. Dorn explained to the Board that he was a member of the Sunrise Police Pension Board and resigned. After being contacted by another standing Sunrise Board Trustee, the Sunrise Police Pension Attorney advised Mr. Dorn that he may have committed an ethics violation because he is working for Precision Pension Administration, while still a Sunrise Board Trustee. Mr. Dorn advised that once notified by the Attorney for the Sunrise Board, he resigned his position and also filed an ethics complaint on himself for full disclosure.

Open Discussion:

Mr. Hobbs asked about the credit card status and Mr. Dorn advised him that the only hold up with American Express is that they want a copy of an actual lease.

Mr. Dorn advised that Board that Constance Stanley submitted her DROP paperwork and entered the DROP on 01/04/2012.

Mr. Dorn advised that the auditors will be at the March meeting.

Mr. Dorn advised that Board that he talked to our IT representative regarding putting the newsletter on-line. While on the topic of the newsletter, Ms. Ostrander requested that if the Board has anything to put in the newsletter to e-mail her the information.

Mr. Hennessy asked about the status of the on line forms on the website and Mr. Dorn advised that he will follow up with our IT Representative.

Adjournment:

Mr. Hobbs moved to adjourn the meeting. The motion was seconded by Mr. Harris. The motion passed 3-0. The meeting was adjourned at 4:05 p.m.

Approved: 
Chairman Hennessy

Date: 03-07-12