

City of Lauderhill Police Officers' Retirement Plan
Minutes
June 11, 2014
10:00 A.M.

Call to Order / Roll Call:

Mr. David Hennessy called the meeting of the City of Lauderhill Police Officers' Retirement Plan to order at 10:12 A.M. at the Lauderhill Police Department, 6279 West Oakland Park Blvd in Lauderhill Florida.

Members Present:

David Hennessy - Chairman, Floyd Harris – Secretary, Kennie Hobbs & Sam Smith – Trustees.

Absent & Excused:

Gary Celetti

Others Present:

Paul Daragjati – Board Attorney; Dave Williams – Plan Administrator & Patty Ostrander – Administrative Assistant. Debbie Banner – Lauderhill Police Officer (left at 10:25 A.M.)

Public Discussion:

No Comments Provided

Ms. Banner attended the meeting to get clarification on the Collective Bargaining Agreement (CBA) that was recently ratified, signed and passed. She indicated that other members similarly situated were precluded from attending today's meeting and she would convey the findings to them. Apparently, the CBA requires members who are currently eligible to enter the DROP to make a selection on their investment option during the DROP. That option must be exercised within 30 days in writing to the City of Lauderhill. Mr. Hobbs reported that several members submitted their declaration; however, the verbiage contained the actual fixed rate of return. Mr. Hobbs advised further that the fixed rate of return is based on the assumption rate, therefore, may change in the future. As this is a City requirement, Mr. Hobbs will have a form created that eligible members will then have to execute same. At this juncture, the members will await notice from Mr. Hobbs or his designee. Ms. Banner understood same and thanked Mr. Hobbs and the Board for their assistance.

Motion to amend agenda to add the Oath of Office Swearing in of new Board Trustee – Sam Smith by Mr. Hobbs, seconded by Mr. Harris. Motion passed 3-0. Mr. Williams being a duly appointed Notary Public in the State of Florida swore in Mr. Smith with the verbiage provided by City Ordinance 7.05. as follows:

"I do solemnly swear (or affirm) that I will support, protect and defend the Constitution and Government of the United States and the State of Florida, and of the Charter of the City of Lauderhill; that I am duly qualified to hold office under the Constitution of the State and the Charter of the City of Lauderhill and that I will well and faithfully perform the duties of Board Trustee upon which I am now about to enter. So Help Me God."

Mr. Smith will contact the City Clerk for formal execution of any required documentation.

Approval of Minutes:

The Board of Trustees reviewed the minutes for the May 14, 2014 meeting. Mr. Harris made a motion to approve the minutes, seconded by Mr. Hobbs. The motion passed 4-0.

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Consent Agenda: Warrant Ratification / Approval:

Warrant 375

Payment of \$24.61 to Errol Forbes for reimbursement for overpayment for member's buyback as per Don Dulaney, Board Actuary. Motion by Mr. Harris to approve as outlined, seconded by Mr. Hobbs. Motion passed 4-0.

Warrant 376

Payment of \$2,440.25 to Klausner, Kaufman, Jensen & Levinson for legal services through May 2014. Motion by Mr. Harris to approve as outlined, seconded by Mr. Hobbs. Motion passed 4-0.

Warrant 377

Payment of \$25,000.00 to Sun Credit Union to open a Secure Line of Credit. Motion by Mr. Harris to approve as outlined, seconded by Mr. Hobbs. Motion passed 4-0. Mr. Hennessy explained how the Line of Credit will work. Mr. Daragjati stated that they tend to not recommend Board Credit Cards due to security reasons. Mr. Hennessy assured him that all trustees will only use these cards for official board business. Mr. Daragjati will prepare a draft policy for the Board to consider at a future meeting.

Warrant 378

Payment of \$2,880.00 to Dulaney & Company, Inc. for Actuarial services through May 2014. Motion by Mr. Harris to approve as outlined, seconded by Mr. Hobbs. Motion passed 4-0.

ATTORNEY'S REPORT:

Mr. Daragjati updated the board on the discussion from a prior meeting. The question was if an active member passes away, does the survivor have the ability to make the benefit selection? Mr. Daragjati cited a prior case where the widow exercised the benefit selection. Mr. Daragjati indicated that was reasonable and would be the case in the future as well.

ACTUARY'S REPORT:

Mr. Williams indicated that Mr. Dulaney responded via e-mail that he required further data from the City. Mr. Hobbs acknowledged the pending information will come from his office at the conclusion of the budget preparation. Mr. Hennessy insisted that the data provided was accurate and complete.

PERFORMANCE MONITOR'S REPORT:

No report

PLAN ADMINISTRATOR'S REPORT:

Buyback - Mr. Williams presented the paperwork for Officer Antonio Gonzalez to buy back 1.25 years of military time. By consensus, the board agreed to the buy back. For all future cases, so the buy backs are not delayed, authority was provided to Mr. Williams to approve the buy back upon providing the required documentation. At this juncture, Mr. Gonzalez's paperwork will be forwarded to the City designee to begin payroll deductions. The member will be duly notified.

NEW BUSINESS:

No Report Provided

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OLD BUSINESS:

Housing Authority Promissory Note – Mr. Hobbs reported that the Promissory Note approved at the May 14, 2014 meeting was completed and presented to Mr. Charles Faranda, City Manager, City of Lauderhill. Mr. Faranda did not believe the Note had to be guaranteed by the City of Lauderhill, as they are currently obligated for any and all potential investment losses.

Further Mr. Faranda indicated that he did not have the authority to execute said Note. Mr. Hennessy contacted Mr. Swanson who concurred that the City would still ultimately be responsible for any losses of the Plan whether the Note was guaranteed or not. Mr. Daragjati agreed as well and indicated a redraft of the Promissory Note could be crafted. The Board felt that reinvestment within the City was a positive thing, and the Investment Return was very reasonable relative to other potential fixed income investments of this nature. After considering the foregoing, a motion was made by Mr. Harris to direct Mr. Daragjati to redraft the Promissory Note and to authorize Mr. Hennessy to execute on behalf of the Board. This motion was seconded by Mr. Smith. Motion passed 3-0. (Mr. Hobbs was off the Dias).

Trustee Credit Cards - Mr. Williams stated that based on the approval of Warrant # 377, he will open an account at the Sun Credit Union and pursue the issuance of credit cards for the Trustees. By consensus the Board approved of the foregoing and Mr. Williams and Mrs. Ostrander were appointed the authorized signors for the account. Mr. Swanson will be notified of the new account for monitoring purposes.


OPEN DISCUSSION:

Mr. Hennessy asked the Board to consider scheduling a Pre-Retirement seminar for the membership in September. Mr. Daragjati will consult with Mr. Levinson on his availability.

ADJOURNMENT:

Being there was no other business; Mr. Hennessy adjourned the meeting at 11:28 A.M.

Approved: _____


Chairman Hennessy

Date: _____

07-09-14