

**City of Lauderdale Police Officers' Retirement Plan**  
**Minutes**  
**May 4, 2016**  
**10:00 AM**

**Call to Order / Roll Call:**

Mr. David Hennessy called the meeting of the City of Lauderdale Police Officers' Retirement Plan to order at 10:16 AM at the Lauderdale Police Department, 6279 West Oakland Park Blvd Lauderdale, Florida.

**Members Present:**

Mr. David Hennessy – Chairman; Mr. Floyd Harris – Secretary, Mr. Kennie Hobbs – Trustee, Mr. Sam Smith – Trustee and Mr. Brad Mitchell - Trustee.

**Absent:**

N/A

**Others Present:**

Mr. Paul Daragjati – Board Attorney; Mr. Steve Stack – Highland Capital; Mr. Dave Williams – Plan Administrator.

**Public Discussion:**

No Comments Provided

**Approval of Minutes:**

The Board of Trustees reviewed the minutes for the April 6, 2016 meeting. Mr. Hobbs made a motion to approve the minutes, seconded by Mr. Harris. The motion passed 5-0.

**Consent Agenda: Warrant Ratification / Approval:**

**Warrant 547**

Payment of \$7,389.43 to Highland Capital for investment services through March 31, 2016. Motion by Mr. Hobbs to approve as outlined, seconded by Mr. Smith. Motion passed 5-0.

**Warrant 548**

Payment of \$6,938.10 to New Amsterdam for investment services through June 30, 2016. Motion by Mr. Hobbs to approve as outlined, seconded by Mr. Smith. Motion passed 5-0.

**Warrant 549**

Payment of \$4,810.00 to Dulaney & Company for actuarial services through March 31, 2016. Motion by Mr. Hobbs to approve as outlined, seconded by Mr. Smith. Motion passed 5-0.

**Warrant 550**

One time payment of \$7,501.40 to Mr. Vincent Henderson (non-vested member) as a Return of Contributions per the calculation prepared by Board Actuary. Motion by Mr. Harris to approve as outlined, seconded by Mr. Smith. Motion passed 5-0.

**Attorney's Report:**

**Audit RFP:** Mr. Daragjati confirmed the RFP for Auditing services was released and published on city web site as well as the Plan web site. Trustees may consider candidates at the June or July meeting.

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Mr. Daragjati reviewed a memo concerning the annual budget, mutual consent as per SB 172 and public records requests. During this review Mr. Hennessy asked Mr. Daragjati to begin a draft ordinance for the use of the state funds, for the Board to consider. All Trustees concurred with this request.

### **Actuary's Report:**

Mr. Dulaney was not present at the meeting in an effort to reduce costs to the Plan. Mr. Hennessy spoke with Mr. Dulaney prior to the meeting. Updated annual benefit statements will be sent out shortly to Mrs. Ostrander. Once received they will be transmitted internally to the affected personnel.

### **Plan Administrator's Report:**

Mr. Williams briefed the Board on the Fifth Third transition. All went well to date. Mr. Williams thanked Mrs. Russo of Salem Trust for her time and attention, along with Ms. Kutlenios of Fifth Third. Mr. Williams also recognized Mr. Swanson for his on-going commitment to the Plan, especially during this transition.

Mr. Williams reflected that the retired membership was advised in writing pre-transition and will be updated post transition.

Mr. Williams presented a "Fifth Third Credit Application" which was executed by the Trustees. Mr. Daragjati confirmed he reviewed and had no objection to the application.

Fifth Third rebalancing/purchase instructions provided to Trustees for consideration. The request outlined the purchase of Westwood and Dodge & Cox for \$150,000.00 for each investment. The funds were to come from the R&D Account. The Trustees asked to review the matter with Mr. Swanson. A conference call followed and Mr. Swanson outlined the new procedure going forward with Fifth Third. After considering the foregoing, Mr. Hobbs made a motion to approve the rebalance and purchase of the assets cited. This motion was seconded by Mr. Harris. Motion passed 5-0.

### **Investment Manager Report:**

Mr. Steve Stack – Highland Capital presented the March 31, 2016 investment report to the Board. Mr. Stack also outlined infrastructure and personnel updates.

For the period ending March 31, 2016, the portfolio was valued at \$5,916,798.00. \$4,009,648.00 is in the value investment account and \$1,706,340.00 is in the growth investment account. The balance is held in cash. For the quarter ending March 31, 2016 for portfolio return was valued at 0.76% vs. the benchmark return of 1.17%. For the fiscal year (October 1, 2016 to March 31, 2016) the portfolio return was valued at 6.03% vs. the benchmark return of 7.75%. On a longer term of five years ending March 31, 2016, return was valued at 9.07% vs. the benchmark return of 11.35%. Sector allocations and holdings were reviewed, and a market perspective was provided.

### **New Business:**

None

### **Old Business:**

None

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**Open Discussion:**

Meeting Date Change – Mr. Hennessy asked to move the August meeting from August 3<sup>rd</sup> to August 10<sup>th</sup>. There were no objections. Mr. Williams will update meeting list and ensure the scheduled manager is advised.

**Adjournment:**

Being there was no other business; Mr. Hennessy adjourned the meeting at 11:25 AM.

Approved:  Date: 06-01-16  
Chairman Hennessy